



Deputy Finance Director

Location: Austin, Texas (with some statewide travel required)

Reports to: Finance Director

Position Type: Full-time

Start date: ASAP

Salary: \$7,500 per month

The Gina Hinojosa for Governor campaign is seeking a Deputy Finance Director to lead its major gifts program. This role will identify and cultivate high-dollar donors, develop tailored engagement strategies, coordinate donor meetings and call time, and work closely with the Finance Director and campaign leadership to meet ambitious fundraising goals.

To apply, please send a resume and cover letter to info@ginafortexas.com with the subject line "Finance Application - Deputy Finance Director".

Key Responsibilities

- Lead the campaign's major donor strategy, with a focus on identifying, cultivating, and soliciting new high-dollar prospects.
- Work closely with campaign consultants to develop individualized engagement plans for priority donors, including candidate meetings, campaign manager briefings, and other tailored outreach.
- Partner with the operations team to incorporate major donor meetings and fundraising opportunities into the schedule.
- Coordinate with the call time manager to ensure we are regularly engaging high-dollar donors, strengthening relationships, and making timely asks.
- Track major donor prospects and engagement plans to ensure consistent follow-up, accountability, and clear next steps across the campaign team.
- Prepare and ensure the completion of thorough briefings for fundraising meetings and donor engagements.
- Staff fundraising meetings, donor meetings, and small-group events.
- Support other related duties and special projects as needed.



Qualifications

- Must be located or willing to relocate to Austin, TX
- At least two cycles of campaign finance experience (statewide experience preferred)
- Experience with specific platforms like Google Suite, NGP, ActBlue, Numero, and Excel
- Detail-oriented self-starter with a passion for Democratic fundraising
- Access to a cell phone and laptop
- Excellent relationship-building and interpersonal skills
- Comfortable working in a fast-paced, high-pressure campaign environment
- Willingness to travel and work evenings and weekends as needed